## 2025 Fund to End Factory Farming Application Requirements

All eligible, interested organizations are invited to <u>submit a funding application</u> for consideration with the following information:

- Basic Organization Details:
  - Federal Tax ID/Employer Identification Number (EIN)
  - Organization contact information
- For nonprofit organizations, you will be asked:
  - If your IRS exemption is current
  - If you're in good standing with the Secretary of State in the state where you are incorporated.
    - This means that you meet all state-imposed requirements, which may include: filing reports/forms, paying required fees, appointing a registered agent, etc.
    - If you aren't sure, go to your state's Secretary of State's website (or do an online search for: your State, "secretary of state," "business search") and look up your organization.
  - If your board includes at least 4 Board members
  - If the majority of your board is independent
    - This means that fewer than half of your Board members can be paid employees and/or family members or close relatives
  - If your Board Chair and Treasurer are not compensated for their services as an officer, employee, or independent contractor for the organization
  - If your charitable registration is current/active in the state of the Grantee's primary location (for grants ≥ \$25,000)
  - Most recently filed 990
  - Current list of Board of Directors
- Proposal overview:
  - Grant amount requested
  - Summary of project proposal
  - Project title
- Project proposal:
  - Your theory of change:
    - A description of what needs to change and by whom
    - A description of how and why a desired change is expected to happen as a result of funding the project
    - What data will be collected to measure the performance of the funded project
  - $\circ$   $\,$  Key team members expected to be involved: names, titles and roles
  - Expected outside collaborations on the project: roles whether formal or informal

- How long the project will take (in months)
- Expected project timeline
  - Any potential impact on project content or timeline should you not learn whether you are receiving a grant (of any sum) until at least early October 2025?
- Detailed budget
  - How receiving partial funding would impact your project
- Tangible products/outcomes aimed for
- Main barriers posing risks to project success, and how you have sought/will seek to overcome them
- Any related projects the applicant has previously pursued—please provide narrative description and include links or attachments to any published materials
- How you will disseminate your project's final materials or related learnings to the public or other stakeholders
- Other Important Information:
  - o Is there anything else you feel is key for us to understand about your proposal?
  - Current year organization budget
  - Whether you are using a fiscal sponsor