

# 2024 ASPCA® California Wildfire Response & Preparedness

All applicants will be required to provide the following information:

- Basic organization details:
  - Federal Tax ID/Employer Identification Number (EIN)
  - Organization contact information
  - Type of organization, services you provide, and aim to provide
  - If applicable, a list of organizations requesting or receiving assistance from your organization and any documentation you have that verifies these requests for assistance or your role as an authorized disaster response organization in an affected community
- For nonprofit organizations, you **may** be asked for additional information, including:
  - If your IRS exemption is current
  - If you're in good standing with the Secretary of State in the state where you are incorporated
    - This means that you meet all state-imposed requirements, which may include filing reports/forms, paying required fees, appointing a registered agent, etc.)
    - If you aren't sure, go to your state's Secretary of State's website (or do an online search for: your State, "secretary of state," "business search") and look up your organization.
  - Details about your Board of Directors, including:
    - Number of board members, whether the board is majority independent, and whether either the board president or treasurer receive compensation
    - Current board list
    - Biographies or resumes for the board chair and treasurer
  - Financial documents, including:
    - Most recently filed Form 990 (or equivalent)
    - Current fiscal year budget

## Direct Response

Applicants for direct response grants will be asked to provide the following information about your organization's direct response to the Los Angeles wildfires:

- Amount of funding requested
- The number of people deployed and animals impacted.
- The ways that your organization responded (shelter, transport, field response, supply distribution, etc.), the role your organization played, any agencies your organization worked with, and the type and number of animals impacted.
- Documentation you may have from organizations that verifies any requests for assistance or your role as an authorized disaster response organization in an affected community
- The ways your organization itself and the animals in its care were impacted by the wildfires.

- Explanation of services/items your organization is requesting funding for related to the wildfires. *As a reminder, you may request funding to cover direct expenses including (but not limited to) field operations, emergency sheltering or medical care for impacted pets, animal evacuation and relocation, and community pet supplies and food distribution. Funding cannot be used to cover ongoing/preexisting expenses such as staff salaries, general facility costs or facility or vehicle repairs.*
- A [spreadsheet](#) of costs incurred for your organization's response to the recent disaster –broken down by line item and including expenses to date and projected costs going forward (if applicable).
  - Please use this template:  
<https://aspca.box.com/s/uyrjw7rgcfo322jhtl2q5qe7bma920d8>

## Capacity-Building

Applicants for capacity-building grants will be asked to provide the following information about your organization's request to improve preparedness and build capacity for future wildfires and disasters.

- Amount of funding requested
- A summary of your organization's participation and role in responding to disasters over the past two years.
- A summary of your organization's previous efforts to build disaster response capacity and improve your community's preparedness to respond to future disasters.
- Explanation of services/items your organization is requesting funding for related to capacity building and disaster preparedness. *As a reminder you may request funding for items including (but not limited to) training; emergency shelter, veterinary equipment, and other supplies necessary for temporary sheltering; field rescue gear and supplies; animal transport equipment and supplies, such as crates; pet supply caches for disaster-related community distribution; and generators. Funding cannot be used to cover ongoing/preexisting expenses such as staff salaries, general facility costs or facility or vehicle repairs. Funding also cannot be used to purchase vehicles or to purchase trailers for animal transport or housing.*
- A [spreadsheet](#) of itemized items or services your organization is requesting funding for
  - [Please use this template](#)