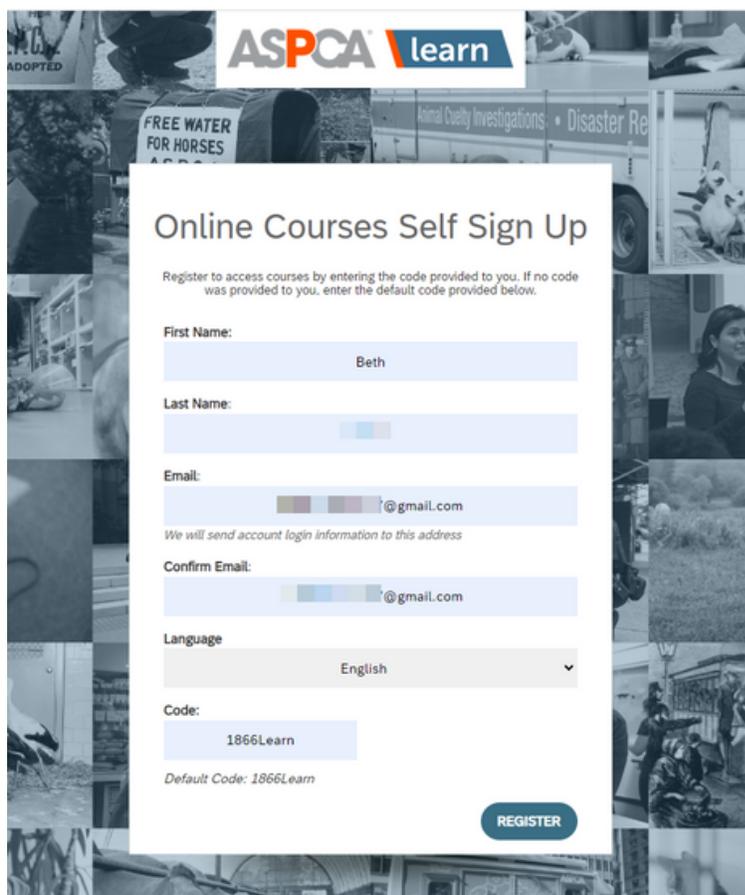


# Profile Creation

If you do not already have an account in ASPCA Learn, it's easy to create one by following the steps below.

- 1 Go to <https://learn.aspcpa.org/self-signup/> and enter in your name, email address, and **1866Learn** in the Code field. Click the **Register** button.

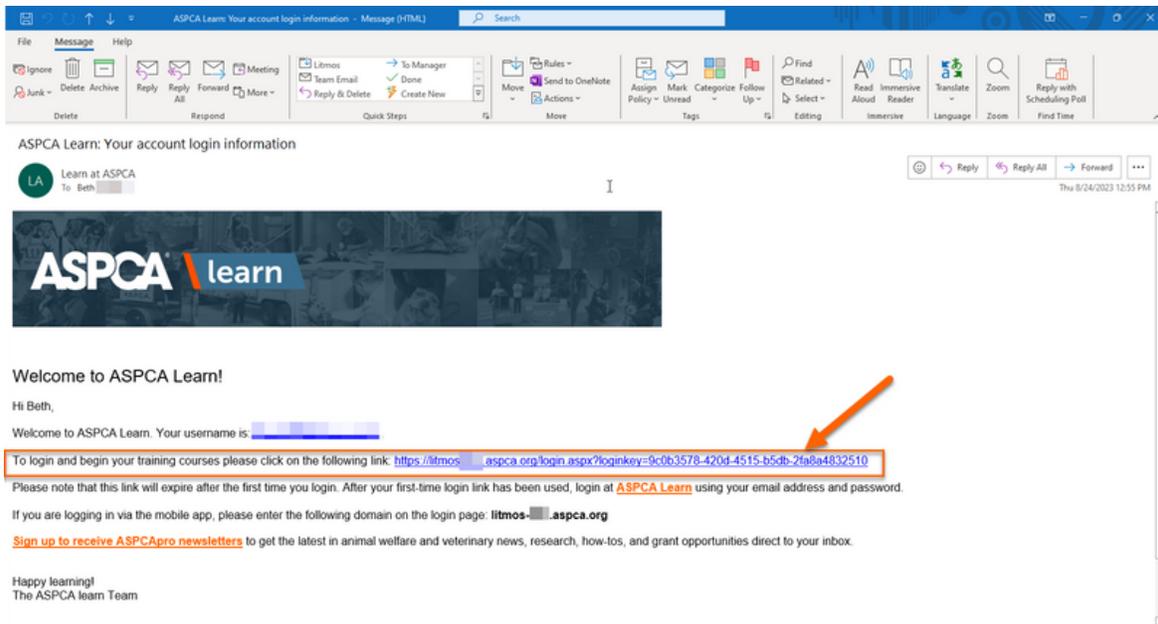


The screenshot shows the 'Online Courses Self Sign Up' form on the ASPCA Learn website. The form is overlaid on a background collage of images related to animal care. The ASPCA Learn logo is at the top. The form title is 'Online Courses Self Sign Up'. Below the title is a registration instruction: 'Register to access courses by entering the code provided to you. If no code was provided to you, enter the default code provided below.' The form fields are: 'First Name' (Beth), 'Last Name' (empty), 'Email' (redacted with a grey box and '@gmail.com'), 'Confirm Email' (redacted with a grey box and '@gmail.com'), 'Language' (English), and 'Code' (1866Learn). A 'REGISTER' button is at the bottom right. A note below the code field states 'Default Code: 1866Learn'.

# Profile Creation

- 2 You will receive an on-screen message saying that you've been successfully registered, but you will need to **check your email** for a message from ASPCA Learn that will allow you to complete the registration process.

Click on the first hyperlink in the email that is not your email address/user name.



# Profile Creation

- 3 You will be brought to a page that will allow you to create your password and complete your learner profile. **Please complete as much information as possible, especially if you plan to take any courses for Continuing Education credit.**

Once you have filled in your information, click **Continue**.

ASPCA **learn**

Hello, [User Name]

I agree to the Terms & Conditions

**1. Confirm your name**  
\* is required field  
Please make sure that we have your first and last names correct.

First Name\*

Last Name\*

**2. Create a password**

Next time you login you will use the following username and password

Username [User Name]

Password\*

Confirm password\*

Confirm your password by entering it again

Show Password

**3. Additional Information**

Time zone  
UTC-05:00 Eastern Time (US & Canada)

Language  
English

Date Format  
MM/DD/YYYY

Company

Title

Email

Website

Address  
Street1  
Street2

City

State / Province

Zip Code

Country

Work Phone

Mobile Phone

Skype

Twitter

Job Title (External Learner)  
Select an Option...

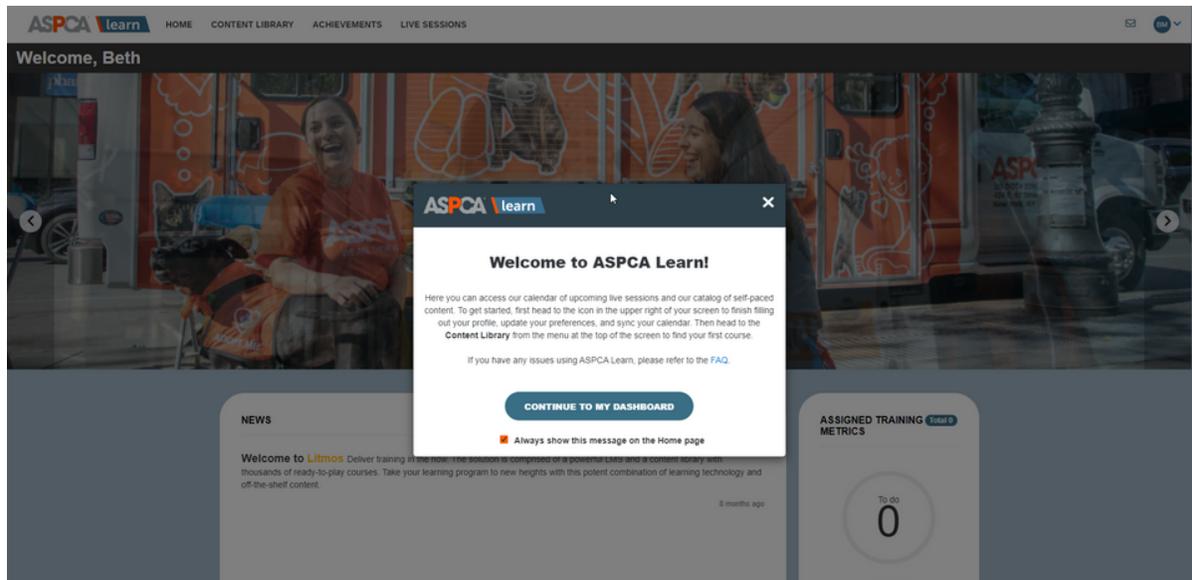
Hire Date

Organization (External Learner)  
Limit 255 characters

Continue

# Profile Creation

- 4 You will be brought to the homepage of ASPCA Learn. Click the **X** to close out of the welcome message and begin browsing.



For questions or additional help, please reach out to [learn@aspca.org](mailto:learn@aspca.org).