# Psychological Trauma Seed Grants 2022

For program-related inquiries, please contact bst.research@aspca.org.

All eligible, interested organizations are invited to submit an application for consideration with the following information:

- Basic Organization Details:
    - o Federal Tax ID/Employer Identification Number (EIN)
    - o Organization Contact and Primary Investigator information

- For nonprofit organizations, you will be asked:
    - o If your IRS exemption is current
    - o If you're in good standing with the Secretary of State in the state where you are incorporated.
        - ▪ This means that you meet all state-imposed requirements, which may include: filing reports/forms, paying required fees, appointing a registered agent, etc.
        - ▪ If you aren't sure, go to your state's Secretary of State's website (or do an online search for:  your State, "secretary of state," "business search") and look up your organization.
    - o If your board includes at least 4 Board members
    - o If the majority of your board is independent
        - ▪ This means that fewer than half of your Board members can be paid employees and/or family members or close relatives
    - o If your board chair and treasurer are not compensated by the organization
- For Canadian organizations, you will be asked:
    - o How this project (including its data, outcomes, manuscripts, and/or other work products) will advance animal welfare specifically within the United States
    - o Other countries in which your organization has locations
    - o Other partnerships your organization has with US-based organizations

- Amount of grant funding requested

- You will be asked to provide the following as attachments (page numbers = single-spaced; please use 11- or 12-point font):
    - o <u>Brief description of the project leadership team/ key personnel (1 page)</u>: provide a list of team members and their credentials, and a brief explanation of why your team is well-positioned to carry out this work.
    - o Biosketch, CV, or resume for all key research personnel (no page limit).
    - o <u>Project description and justification</u> (1500 to 2500 words). Please include:

- Project title
- Background/Significance: explicitly address how the project meets the criteria of the grant program.
- Research question(s): clearly stated research question(s) or aims, including hypotheses and predictions to be tested.
- Methods: description of the planned research methods, including the sample, research design, and planned statistical analyses.
- Impact: description of how the results will be used to inform the development or validation of novel indicators of psychological trauma, along with a plan for disseminating the findings and measuring the impact of the research. Please include specific conferences and scientific journals you will target in your dissemination efforts
  - Project timeline (1 page): include anticipated start and end dates, major project milestones (e.g., data collection, analysis), and timeline for dissemination of project findings. Proposed project duration should be 12 months.
  - Budget (1 page): total amount requested, along with a breakdown of income and expenses for the project if it were to receive the requested funding. If the total project cost is higher than the amount requested, explain how the project will be fully funded.
    - Note: Proposals that primarily support researcher's salaries are discouraged

- How you learned about this grant opportunity


- Required supporting documents (for finalists asked to submit a formal grant request):
  - Most recently filed Form 990
  - Budget vs. Actual report for most recently ended fiscal year (income and expenses)
  - Approved budget for current fiscal year (This is the original budget document as it existed prior to the start of the fiscal year.)
  - Most recently completed audited financial statement, unaudited financial statement, OR previous fiscal year's balance sheet
  - Current board list, including the year joined, and biographies or resumes for the board chair, treasurer and Executive Director. (Biographies or resumes for other board members optional.)