**JOB PROFILE TEMPLATE**

Based on the Emancipet Job Profile for a Recovery Technician in a high volume spay/neuter clinic

*Use this template for each open position in your organization so you can document the qualities, skills, and values you need to find in a candidate.*

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| **Job Title:** Recovery Technician | | | |
| **Job Relationships:** Works with a daily team that includes an Assistant Surgery Technician, Surgery Technician, Veterinarian, Receptionist, and Kennel Technician | | **Reporting Relationships:** The Recovery Technician reports to the Clinic Operations Director, and does not manage any staff. | |
| **Organizational Core Values** | **Personal Qualities for Recovery Techs** | | **Essential Skills for Recovery Techs** |
| * Compassionate Service * Teaching & Learning * Excellence * Optimism | * Compassionate * Self-Motivated * Positive * Emotionally Mature * Professional * Team Players | | **Veterinary Skills:**   * Correctly assess patient vital signs * Administer subcutaneous & intramuscular injections & microchips * Perform venipuncture with minimal patient discomfort   **Client Care Skills:**   * Clearly & accurately communicate all available services to clients during check-in * Clearly & accurately communicate post-operative instructions to clients   **Administrative Skills:**   * Accurately complete medical paperwork and prescription labels * Accurately enter client data, rabies vaccines, microchips, and ID tag codes into medical records software |
| **Organizational Skills/Affinities** |
| * Love of Learning * Communication Ability * High Empathy |